

Bwrdd Diogelu
Oedolion Rhanbarthol
Caerdydd a'r Fro

BDORhCaF

C&VRSAB

Cardiff & Vale of Glamorgan
Regional **Safeguarding**
Adults Board

CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING ADULTS BOARD

ANNUAL PLAN

2018 – 2019



CONTENTS

	Page
INTRODUCTION	3
OUR MISSION STATEMENT	
WHAT IS SAFEGUARDING?	4
WHAT IS A SAFEGUARDING BOARD?	
MEMBERSHIP	5-6
STRUCTURE	7
PRIORITY AREAS FOR 2018/2019	8
PRIORITY 1	9-10
PRIORITY 2	10-11
BOARD BUDGET	12
CONTACT US	13

INTRODUCTION

This Annual Plan sets out the strategic priorities, key actions, milestones and performance measures, along with the responsible partners and structure for the period April 2018 to March 2019. It takes into account both the current requirements placed on Safeguarding Adult Boards by Welsh Government and the statutory guidance in relation to Part 7 of the Social Services and Well-being (Wales) Act 2014. Under that guidance, Safeguarding Adult Boards are required to produce annual plans, to be published prior to the beginning of each financial year, and to produce and publish an annual report each July evidencing progress made against the previous year's Annual Plan. The Act, supplemented by the regulations, provides for when and how the annual plans and reports are to be published and prescribes the content of both the annual plans and the annual reports.

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.

OUR MISSION STATEMENT

Cardiff and Vale of Glamorgan Regional Safeguarding Adults Board will protect adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs) and are experiencing, or are at risk of, abuse or neglect. The Board will aim to prevent those adults within its area, from becoming at risk of abuse, neglect or other kinds of harm and will provide the overall responsibility for challenging agencies to ensure effective measures are in place to protect and prevent.

WHAT IS SAFEGUARDING?

Safeguarding is about keeping adults safe from abuse and neglect.

Abuse

Abuse is when someone does or says things to another person to hurt, upset or make them frightened. It can consist of single or repeated acts.

Adult abuse can happen to anyone who is 18 years of age or over.

The abuse can be committed by anyone, but is usually from someone who is in a position of trust – a relative, friend, paid worker or volunteer.

Abuse can take many forms

- **Physical** (hitting, kicking, undue restraint, over or misuse of medication, or inappropriate sanctions).
- **Psychological / emotional** (threats of harm or humiliation, controlling relationships and isolation, verbal or racial abuse).
- **Sexual** (unwanted sexual activity which the adult at risk has not consented to/and or was pressured into consenting).
- **Financial** (theft, fraud or applying pressure around property or wills).
- **Neglect** (failure to meet the everyday needs of the adult at risk, failure to access medical care or services or failure to give prescribed medication).

WHAT IS A SAFEGUARDING ADULTS BOARD?

Cardiff and Vale of Glamorgan Regional Safeguarding Adults Board (C&V RSAB) is a multi-agency partnership comprising of statutory, independent and charitable organisations who work together to safeguard adults from abuse.

The role of the Board is to ensure the effective coordination of services to safeguard and promote the welfare of local adults who may be at risk of abuse and neglect within the Cardiff and Vale of Glamorgan area.

The Board aims to promote awareness and understanding of abuse and neglect among service users, carers, professionals, care providers and the wider community and works to generate community interest and engagement to ensure that Safeguarding is “Everyone’s Business”.

The main objectives of the Board, as outlined in the Social Services & Wellbeing (Wales) Act 2014 are:

- a) to **protect** adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs) and are experiencing, or are at risk of, abuse or neglect
- b) to **prevent** those adults within its area mentioned above, from becoming at risk of abuse or neglect

MEMBERSHIP

The membership complies with the guidance issued under Part 7 (Section 134(2) of the SS&WB Act 2014). A list of members is below:

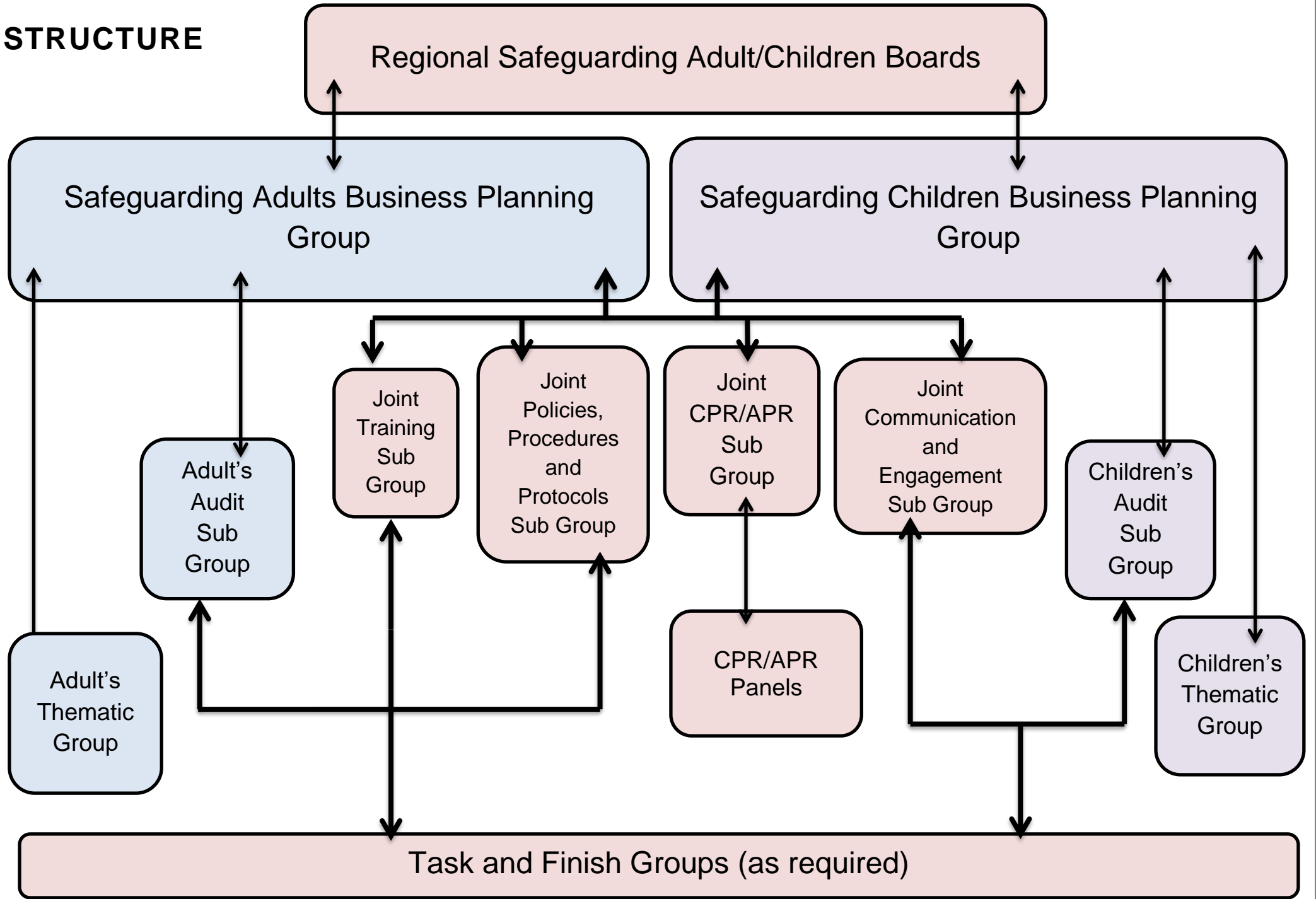
Name	Position
Local Authority	
Lance Carver CO-CHAIR	Director of Social Services, Vale of Glamorgan
Tony Young CO-CHAIR	Director of Social Services, Cardiff
Amanda Phillips	Head of Resources and Safeguarding, Vale of Glamorgan
Suzanne Clifton	Head of Service for Adults, Vale of Glamorgan
TBC	Assistant Director of Adult Services, Cardiff
Alys Jones	Operational Manager of Safeguarding and Review, Cardiff
Natasha James	Operational Manager of Safeguarding & Service Outcomes, Vale of Glamorgan
Cardiff and Vale University Health Board	
Ruth Walker	Executive Nurse Director, Cardiff and Vale University Health Board
Sheila Harrison	Acting Deputy Executive Nurse Director, Cardiff and Vale University Health Board
Linda Hughes-Jones	Head of Safeguarding, Cardiff and Vale University Health Board
Suzanne Wood	Consultant, Cardiff & Vale Public Health Medicine
Abertawe Bro Morgannwg Health Board	
Jodie Denniss	Lead Nurse, Abertawe Bro Morgannwg Health Board
Velindre NHS Trust	
Jayne Elias	Deputy Director of Nursing & Service Improvement, Velindre NHS Trust
National Safeguarding Team, Public Health	
Linda Davies	Designated Nurse for NHS Wales National Safeguarding Team, Public Health Wales
South Wales Police	
Claire Evans	Superintendent, Central BCU, South Wales Police
Steve Murray	Superintendent, Eastern BCU, South Wales Police
Beth Aynsley	Independent Protecting Vulnerable Person Manager, South Wales Police

National Probation Service	
Hannah Williams	LDU Head for National Probation Service
Community Rehabilitation Company	
Victoria Harris	LDU Head for Wales Community Rehabilitation Company
HMP Cardiff	
Danny Khan	Governor
Welsh Ambulance Service Trust	
Nikki Harvey	Named Professional for Safeguarding
South Wales Fire and Rescue	
Shaun Moody	Group Manager Community Safety and Partnerships
Third Sector	
Sandra Roberts	Vale Centre for Voluntary Services
Rachael Nicholson-Wright	Director of Action on Elder Abuse Cymru
Care Providers	
Brian West	Chair of Vale of Glamorgan Care Homes/Care Forum Wales
Mandy Evans	Learning Disability & Supported Living Care Providers
Advisors in Attendance	
Carolyn Goodall	Senior Lawyer, Legal Services, Vale of Glamorgan Council

Additional representatives form the following Sub Groups:

- **CPR/APR Practice Review Sub Group**
- **Training Sub Group**
- **Audit Sub Group**
- **Communication and Engagement Sub Group**
- **Policies, Procedures and Protocol Sub Group**
- **Thematic Strategic Group**
- **Task and Finish Groups (as required)**

STRUCTURE



PRIORITY AREAS FOR 2018/2019

The two overarching priority areas of Cardiff and Vale of Glamorgan Regional Safeguarding Adults Board (RSAB) for 2018/2019 are:

Priority 1	Domiciliary and Home Care
Priority 2	Workforce

Priority 1 – Domiciliary and Care Home Sector

Outcome: Assurance that the quality of care in care homes is of a high standard.

Objective: To produce meaningful performance intelligence that provides assurance, strengthens accountability and enables the analysis of trends.

No.	Actions needed	Timeline	Responsible
1	To ensure safeguarding is regularly on the agenda at Provider Forums and ensure a RSAB Board representative attends those forums.	October 2018	Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan) Linda Hughes-Jones (Head of Safeguarding, Cardiff and Vale University Health Board)
2	Align the two local authority protocols and adopt a RSAB wide single provider performance protocol thus ensuring a consistent and robust Quality Assurance approach across the board's area. (Implement the Joint Escalating Concerns Procedure). Present overview of escalating concerns activity to the Board quarterly.	March 2019	Amanda Phillips (Head of Resources and Safeguarding, Vale of Glamorgan) TBC (Assistant Director for Adult Services, Cardiff)
3	Improve the opportunity to learn from relevant CIW inspections within the region in a timely manner.	March 2019	Amanda Phillips (Head of Resources and Safeguarding, Vale of Glamorgan) TBC (Assistant Director for Adult Services, Cardiff) Suzanne Clifton (Head of Service for Adults, Vale of Glamorgan) Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan)
4	Care Homes to return their annual reports to the Regional Safeguarding Board for consideration as part of contract monitoring with the Local Authority and exceptions reported to Board.	March 2019	Amanda Phillips (Head of Resources and Safeguarding, Vale of Glamorgan) TBC (Assistant Director for Adult Services, Cardiff) Brian West (Chair of Vale of Glamorgan Care Homes/Care Forum Wales)
5	Develop a suite of performance indicators that feed into the Annual Report to include the current position on the resilience of the domiciliary care market.	March 2019	Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan) Safeguarding Business Unit Manager
6	Embed feedback from service users and carers about the quality of care they experience within the case review process.	March 2019	Amanda Phillips (Head of Resources and Safeguarding, Vale of Glamorgan)
7	Refresh feedback forms within the contracts arrangement to ensure that analysis of good quality care is captured.		TBC (Assistant Director for Adult Services, Cardiff)

8	Look at potential arrangements for multi-agency training across the Region.	March 2019	RSB Training Sub Group
9	Review and understand the lessons from our current Care Home Advocacy arrangements, explore best practice across Wales, benchmark and develop a tool that captures residents' views that then feeds into contact monitoring arrangements in 2020.	March 2019	Amanda Phillips (Head of Resources and Safeguarding, Vale of Glamorgan) TBC (Assistant Director for Adult Services, Cardiff)

Priority 2 – Workforce

Outcome: The board have assurances that there is effective inter-agency safeguarding practices, which are supported by policies and procedures, with robust multi-agency training.

Objective: Agencies can demonstrate that they have a workforce who are supported, skilled, capable and knowledgeable, in order to effectively safeguard adults in the region.

No.	Actions needed	Timeline	Responsible
1	<p>Ensure that the duties of Part 7 of the Social Services Well-Being Act (Wales) 2014 are embedded in practice. In order to this we will need to ensure our workforce are supported to;</p> <ul style="list-style-type: none"> • Be aware of these duties • Have policies, procedures and processes that reflect these duties • That agencies have routes and mechanisms for ensuring appropriate responses and management of adult safeguarding referrals • That agencies are aware of and adhering to the requirements of the 'Duty to Report' adults at risk 	March 2019	RSB Policy, Procedures and Protocols Sub Group
2	<p>Ensure that multi-agency training is available to develop skills, resilience and confidence amongst the workforce. This training needs to encompass good practice; baseline duties in all agencies; sharing of roles responsibilities within adult safeguarding processes; dispel myths within adult safeguarding practice.</p> <p>Identification of training needs resulting from the All Wales Procedure Project will need to be developed.</p>	March 2019	RSB Training Sub Group

3	Awareness raising of the policy and procedures in relation to allegations made against professionals working with adults that fall outside of adult protection processes. (Professional Concerns)	March 2019	Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan)
4	Dissemination of research, good practice and policy updates are co-ordinated and reach intended audiences to ensure knowledge base of practitioners is maintained and developed.	March 2019	Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan)
5	Lessons learnt from Adult Practice Reviews are disseminated amongst professionals from across the region to develop an understanding and awareness of the themes and trends that are prevalent within adult safeguarding practice.	March 2019	Alys Jones (Operational Manager for Safeguarding and Review, Cardiff) Natasha James (Operational Manager for Safeguarding and Service Outcomes, Vale of Glamorgan) Steve Murray (Superintendent, Eastern BCU, South Wales Police) Claire Evans (Superintendent, Central BCU, South Wales Police) Linda Hughes-Jones (Head of Safeguarding, Cardiff and Vale University Health Board) Jayne Elias (Assistant Director of Nursing & Service Improvement, Velindre NHS Trust) Hannah Williams (LDU Head for National Probation Service) Victoria Harris (LDU Head for Wales Community Rehabilitation Company) Any other relevant member agencies
6	Agree clear regional threshold definition for pressure ulcers and communicate widely through agencies	March 2019	Linda Hughes-Jones (Head of Safeguarding, Cardiff and Vale University Health Board) All other relevant partners

BOARD BUDGET

Organisation	Proposed Contribution Combined (%)	Organisation Split	Current Contribution to RSAB Split (%)	Proposed Contribution Split (£)
Local Authorities	60%	Cardiff Council	67%	£60,000.00
		Vale of Glamorgan Council	33%	£30,000.00
SWP	10%	South Wales Police	100%	£15,000.00
Health	25%	Cardiff and Vale UHB	81.25%	£30,468.75
		Velindre NHS	18.75%	£7,031.25
Probation	5%	Wales CRC	50%	£3,750.00
		NOMS	50%	£3,750.00
TOTAL	100%			£150,000

CONTACT US:

Please contact the Safeguarding Business Unit for any additional information/guidance via the following avenues:

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